

January 2019 – Part 1 Guide and Price List

HOME EDUCATED STUDENTS (NOT ATTENDING FAREGOS TUTORIALS)

This document is for the **January Exam Series 2019**. It applies only to the exams shown on the price list. Enquiries about any other exam not listed should be sent to exams@faregos.org

About us

FareGos (Home Education Group) is a not for profit organisation that, according to its constitution, aims “to provide educational opportunities for children and young adults, and to support parents of families who are educating their children at home”. However, when we have room we also welcome non home educated students and mature students to our exam centre.

NB: Home Educated (HE) students are young students who are not attending mainstream school.

Where are we based

We run tutorials and exams from our centre at: Titchfield Community Centre, Titchfield, Hampshire. PO14 4AB

Contact us

Please send all exam related communications to exams@faregos.org. Our telephone number is 01329 550 630

Exam prices, entry deadlines etc

Are provided in this document.

Access Arrangements

Please discuss **ANY** access arrangements with us including modified papers/use of laptop etc. by the following dates:

- 30th August 2018 – If you are completely new to us and we have never heard about your Access Arrangements.
- 20th September 2018 – If you are existing customers and we already know about your Access Arrangements.

How to Book exams

Please complete the 'January 2019 – Part 2 Booking Form' and return it to us with Photo ID **BY POST ONLY**. Email submission of booking forms and Photo ID **will not be accepted**.

Photo ID

We are unable to enter candidates for an exam without a hard copy of photo ID provided to us with the booking form. Any of the following photo ID sources are acceptable:

- A photocopy of the photo page of the candidate's passport
- A photocopy of the candidate's driving licence
- A copy of the AQA ID form (available from us), with photographs and the required signature.

Payment

Must be made at the time of sending the exam form to us. We only accept payment for exams by bank transfer to: Fareham & Gosport Home Education, Sort Code: 403616, Account Number: 31501739. Please put a reference of the candidate's surname. Please note that we **do not take cash, cheques or card payments**.

Exam Funding

Hampshire County Council: will only pay for Year 10/11 students who have been known to them for 1 year. We will need confirmation from them before being able to take your booking.

Privacy Notice

Please read our Privacy notice provided in this document.

Exam Clashes

If any of the exams you book with us are scheduled to run at the same time then we can manage this and will contact you with details. However, if you are booking exams with other centres as well then it is your responsibility to ensure that you can attend your exams at different locations at the published times. Please discuss this with us NOW, i.e. before booking.

PRIVACY NOTICE

for
families and students registered to attend tutorials/exams with
FareGos Home Education Group (Exams & Tuition) CIC

We are a not for profit organisation that, according to our constitution aims “to provide educational opportunities for children and young adults, and to support parents of families who are educating their children at home”. We are a registered Community Interest Company (10388301). As a not-for-profit organisation FareGos will only use any excess income to further benefit the groups aims and not to enrich any individuals.

At FareGos we are committed to protecting and respecting your personal data.

What do we do with your personal data?

When you provide your information on our registration forms and (when requested) provide photo ID for tutorials or exams we will maintain the paper record, as provided, and when necessary, also store the data on our computer systems. We do not collect any personal data via our website (which is currently under development).

Further sensitive information that you send, e.g. for exam (AA) Access Arrangements, is held securely and only provided to relevant personnel within our group and appropriate professionals, e.g. professional AA assessor, in order to process requirements with examination boards and (JCQ) Joint Council for Qualifications as necessary.

The data you provide is used only to organise our stated activities and to communicate with you. Only relevant personnel within the group have access to your personal data as required, e.g. head of centre, tutors and administrators. All data will be held securely.

Any of your data held by us for legal purposes, e.g. accounting system data will only be held for the required duration according to legal requirements.

We never sell your data or pass it to any other organisation for the purpose of marketing.

Sharing your data

When booking exams with us we will use and provide your data as necessary to process your exam booking with the examining boards and JCQ.

If you are requesting exam funding from HCC or other local authorities we will use and provide relevant data as required in order to be able to claim the funding necessary.

Amending your personal data

If you require us to amend any detail that we hold about you please inform us in writing to:
Data Privacy, FareGos Home Education Group (Exams & Tuition) CIC, Titchfield Community Centre, Titchfield, Hampshire. PO14 4AB. Alternatively, please email: admin@faregos.org

Removing your data

We will only keep your data for as long as it is necessary for administrative/legal purposes once you finish tutorials/exams with us. It will then be deleted from our computer records and/or shredded and disposed of securely.

Your Consent

Please sign and print your name on the booking form to indicate that you have read our privacy notice, understand our policy and agree to the sharing and retention of your data as detailed above.

Review Date: 1 May 2019

JCQ Exam fees (IGCSE only)

Please read the following carefully regarding the fee to pay, e.g. check the specification codes and check the dates to take advantage of early bird fees.

JCQ EXAMS	Other HE Students <i>rec'd before 22 August</i>	Other HE Students Resits <i>rec'd before 22 September</i>	Other HE Students <i>rec'd 23 Sept – 1 October</i>	FINAL BOOKING DATE
JCQ IGCSE Maths – 4MA1 <i>7 Jan AM, 15 Jan AM</i>	£95	£95	£105	1 October
JCQ IGCSE Chemistry – 4CH0 <i>9 Jan AM, 16 Jan PM</i>	£95	£95	£105	1 October
JCQ IGCE Science Double Award – 4SC0 <i>8 Jan PM, 9 Jan AM, 10 Jan PM</i>	£170	£170	£180	1 October
JCQ IGCSE English Literature – 4ET1 <i>7 Jan PM, 16 Jan AM</i>	£95	£95	£105	1 October
JCQ IGCSE Biology – 4BIO <i>8 Jan PM, 14 Jan PM</i>	£95	£95	£105	1 October
JCQ IGCSE Human Biology – 4HB0 <i>9 Jan PM, 15 Jan PM</i>	£95	£95	£105	1 October
JCQ IGCSE Physics – 4PH0 <i>10 Jan PM, 17 Jan PM</i>	£95	£95	£105	1 October
JCQ IGCSE English Language A – 4EA1 <i>14 Jan AM, 22 Jan PM</i>	£95	£95	£105	1 October
JCQ IGCSE English Language B – 4EB1 <i>14 Jan AM</i>	£95	£95	£105	1 October
JCQ IGCSE Economics – 4ECO <i>18 Jan AM</i>	£95	£95	£105	1 October
JCQ IGCSE Further Pure Mathematics – 4PM0 <i>11 Jan AM, 21 Jan AM</i>	£95	£95	£105	1 October

JCQ Final Booking Date

For postal receipt only of booking form, photo ID and payment is (end of day) **1 October**.

Late entries

Will be taken until 8 October for an additional fee of £60

Withdrawals / Refunds

Withdrawals received from end of day 1 October are **not refunded**.